



Are you passionate about the cause of life? Do you believe that the solution to saving the unborn depends on the good news of Jesus Christ and the involvement of his church? Do you believe that compassion and care coupled with intercession and active involvement are essential to this worthy cause?

We are seeking a Spirit-filled, mission-focused **Client Services Manager** to join forces with the servant-hearted team at Human Life Services in York, PA as we strive to offer Christ-centered care to those faced with a life-or-death choice. This is a full-time employment opportunity.

The Client Services Manager will:

- Provide oversight and supervision of the paid and volunteer Client Services staff.
- Review, update, and recommend changes to the Center's Policies and Procedures, training materials, and program services curriculum.
- Conduct and/or oversee volunteer training.
- Stay abreast of national and state trends and issues, keeping the Executive Director informed of this and any trends that affect pregnancy center ministry.
- Evaluate, recommend, and oversee implementation of any new client services and programs.
- Represent the ministry of Human Life Services to the public and ensure on-going relationships with community partners.

Minimum qualifications include:

- Be a committed Christian who demonstrates an active personal relationship with Jesus Christ as Savior and Lord.
- Affirm full agreement with the organization's Mission Statement and Statement of Principles.
- Maintain a consistent, Biblical, life-affirming philosophy, never referring or recommending that a woman have an abortion.
- Exhibit a strong commitment and dedication to sexual purity.
- Respect the authority roles God has placed at the ministry.
- Possess a B.S. Degree in Human Services, Business Administration, Management, or have proven equivalent experience in a similar environment. A social services or medical background is highly desirable.
- Be committed to following the Matthew 18 example of conflict resolution.
- Have at least five years of experience in a management role, with direct experience in supervising paid staff in an efficient and professional office.
- Possess computer skills in keeping with the requirements of the position.
- Possess proficiency in interpersonal communication, organization, public speaking, and problem-solving.
- Provide spiritual leadership, discipleship, encouragement, and direction for the staff and volunteers.

**If interested, email your resume, one-page cover letter (including your salvation testimony), and references to the Executive Director at [employment@humanliveservices.org](mailto:employment@humanliveservices.org).**

Human Life Services  
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[www.FriendsofHLS.org](http://www.FriendsofHLS.org)

**Mission Statement:** Human Life Services is a life affirming, Christ-centered pregnancy care organization serving York through medical services, peer counseling, education, and community referrals.